

TRANSFER AND ARTICULATION OVERSIGHT COMMITTEE

Meeting Notes

August 9, 2012

10:00 AM - 12:30 PM

Dixon University Center

Harrisburg, PA 17110-1201

Remote Locations: CC of Beaver County, IUP, Montgomery CCC

1. Roll Call

2. Updates/Announcements

- a. Membership Changes
 - Michael Hannan, Edinboro University
 - Donna Wilson, Lock Haven University
 - Jim Moran, PASSHE
 - Linda Lamwers, West Chester University
 - Nicole Reeves, Westmoreland County CC
- b. Statewide Electronic Student Transcript and Records Exchange Initiative
 - PDE was awarded a federal grant to coordinate implementation of a voluntary PK-20 statewide electronic record and transcript system
 - Open to all LEAs and IHEs in Pennsylvania
 - *Docufide by Parchment* is the selected platform
 - Specific details will be released in mid-September
 - No cost to students to transfer records when they move from one SD to another – currently there is a lag when this happens.
 - Any college can receive digital images of student transcripts for free, regardless of the college's student information system or whether the college already subscribes to an electronic transcript service.
 - Also to send transcripts from one college to another
 - PDE received a \$1.2 million grant to help offset the on-boarding costs for colleges that want to participate. Institutions must register to participate by 6/30/2013, the grant deadline.
 - More information will be forthcoming.
- c. SOAR Perkins Statewide Articulation Agreement
 - Requirement of the federal Carl D. Perkins Career and Technical Education Improvement Act of 2006
 - Perkins-funded postsecondary institutions must articulate with secondary schools that offer PDE-approved Career and Technical Education Programs of Study, or "SOAR Programs".
 - **SOAR** stands for **S**tudents **O**ccupationally and **A**cademically **R**eady
 - A SOAR Program of Study is a PDE-approved Career and Technical Education (CTE) program that credits skills and tasks learned at the secondary school (high school) level to a postsecondary (college) degree, diploma or certificate program.
 - Statewide articulation occurs when a Perkins-allocated postsecondary institution agrees to award college credit opportunities to any qualifying graduate of a PDE-approved secondary school offering the SOAR program of study across the entire Commonwealth of Pennsylvania.

- Pennsylvania's Perkins Statewide Articulation Agreement is commonly referred to as the [SOAR Perkins Statewide Articulation Agreement](#).
- As of April 2012, 40 postsecondary institutions have established 180 statewide agreements in 32 CTE program areas. Affects only those TAOC institutions that receive Perkins funding.
- Perkins funding is allocated to the PS institution not toward a specific program within that institution. The PS Institution submits an annual Perkins Plan with outlines how the allocation will be used. The allocation could be targeted for use with many CIPs.
- A list of institutions accepting SOAR programs is available at <http://www.collegetransfer.net/Default.aspx?tabid=943&from=4067>.
- The Perkins PS allocations for AY12-13 are found at this link on the BCTE website: [2012-2013 Postsecondary & Adult Allocations \(PDF\)](#)
- Child Care and Support Services Management (CIP 19.0708) is an approved SOAR program. However, it may or may not align to the PK4 Associate degrees.
- In 2009 new requirement about having to articulate with secondary schools that have certain programs, based on competencies, task lists, and CIP codes
- Childcare & Support Services Management may be part of an Associate Degree (2yr) aligned to a 4yr PK-4 degree. The good part is that CSSM is aligned with same standards as PK-4 articulation agreement.
- We will be coming back to this at a later date, but wanted to make you aware and put it on your radar

The following TAOC Institutions have signed onto the PK-4 Statewide Articulation and receive Perkins-Allocations for a CSSM program:

1. Bucks County Community College
2. Butler County Community College
3. Community College of Allegheny County
4. Community College of Beaver County
5. Delaware County Community College
6. Harrisburg Area Community College-HACC
7. Lackawanna College
8. Lehigh Carbon Community College
9. Luzerne County Community College
10. Montgomery County Community College-Central Campus
11. Pennsylvania Highlands Community College
12. Reading Area Community College
13. Westmoreland County Community College
14. Clarion University of Pennsylvania

3. PA TRAC Maintenance Activities

- a. List of Primary/Secondary Points of Contact for AY12-13 Due by August 21 – AcademyOne emailed TAOC members on August 7 about this
- b. Current Activities
 - i. Submit Course Catalog Extract
 - Due to AcademyOne by September 28
 - AcademyOne will email a request and submission instructions to the individuals each TAOC member identified for this task (and copy primary and secondary TAOC members)
 - ii. Update Degree Program Search Database
 - Due by September 28
 - Eric Zeglen from PASSHE's Office of the Chancellor's will submit information for all PASSHE universities

- AcademyOne will email a request and submission instructions to the individuals each TAOC member identified for this task (and copy primary and secondary TAOC members)
 - Bob Smith at Millersville questioned how the degree program search operates and what data is being used to find programs. Julie agreed to look into this and get back to the group.
 - iii. Review & Update Transfer Profile
 - Due by September 28
 - Transfer credit process and appeals process – email person designated and cc primary /secondary TAOC members
 - AcademyOne will email a request and submission instructions to the individuals each TAOC member identified for this task (and copy primary and secondary TAOC members)
 - iv. Course Equivalency Management Center
 - Once TAOC members identify their institutional CEMC users, AcademyOne will create user accounts and contact new users regarding training. Training will either be offered one-on-one or to a small group via webinar.
 - v. Statewide P2P Articulation Database
 - AcademyOne will email a request and submission instructions to the individuals each TAOC member identified for this task (and copy primary and secondary TAOC members).
 - vi. Transfer Articulation Management Center
 - Not a priority right now, but institutions must still identify a point of contact for this task.
- c. Weblinks to PA TRAC
- i. At least seven institutions have a widget and PA TRAC link on their websites
 - California
 - Clarion
 - East Stroudsburg
 - Lock Haven
 - Penn Highlands CC
 - Reading CC
 - Saint Francis
 - ii. 16 institutions have a PA TRAC link only
 - iii. 14 institutions do not have a PA TRAC link or a widget
- A link to PA TRAC is not required of TAOC participation. However, institutions are free to post links, PA TRAC images, etc. as needed to assist with local transfer efforts.

4. Statewide Program Articulation Agreements

- a. Statewide Articulation Database
 - i. Status as of August 1, 2012 – See Statewide P2P Report dated August 2, 2012
 - ii. TAOC set May 15, 2013 as the deadline for identifying degree programs aligned with agreements effective Fall 2013
 - iii. Clarification:
 - “2yr Effective date” is the date students would be graduating from the articulated program (aka graduation date)
 - “4yr effective date” is the date institutions are prepared to accept a student with the articulated associate degree into the parallel bachelor program (aka matriculation date)
- b. Accuracy Verification Statements for PDE
 - i. Allows for the review and verification of information provided by an institution in the Statewide P2P Database

- ii. Due to PDE by August 17
 - Don't want to have inaccurate information in the database out on PATRAC; Working with AcademyOne to develop a website to explain the whole process in a student-friendly way and a searchable database
 - Process for verifying accuracy of the information entered into the P2P data is similar to process for PIMS. On Friday, August 10, PDE will email all primary and secondary TAOC members an institution-specific accuracy verification statement. On the form there will be a place for you indicate if your institution is compliant for the Fall 2012 and if not, list the reason(s) why. Julie stressed to the group that the purpose of the statements is to identify pending issues, which institutions may need technical assistance, etc. No one will be punished for indicating that an institution is not in compliance. The goal is to help you get in compliance.
 - Cheyney University and Lincoln University have not entered any data in the database as of August 9.
 - Penn College of Technology does not have any articulated programs that align with the agreements effective Fall 2012.
 - PDE will continue to use this process at least through Fall 2013.
- c. Pending Agreements
 - Implementation dates of the outstanding agreements will need to be determined by TAOC and will depend on how quickly the articulation agreements are approved.
 - i. Political Science:
 - The goal is to have the final agreement forwarded to TAOC members around Mid-Sept for a vote.
 - ii. Music
 - The goal is to have the final agreement forwarded to TAOC members around Mid-Sept for a vote.
 - iii. 4-8 Education
 - The goal is to convene the PAC in September and have individuals from PDE's Division of Professional Education and Teacher Quality provide technical assistance. Ginny Mihalik from Lehigh-Carbon CC will serve as the TAOC liaison for this PAC.
 - iv. Secondary Education
 - The goal is to schedule a conference call with PAC members in September and have an agreement to TAOC for review by 12/31/12

5. DISCUSSION ITEM: Proposed Timeline for Assessment Subcommittee

- a. Introductory webinar for subcommittee members – week of Sept. 10
- b. Subcommittee meets in person – by Sept. 28
- c. TAOC reviews initial subcommittee assessment plan and provides feedback to the subcommittee – October 25
- d. Subcommittee submits final plan for TAOC consideration – By November 15
- e. TAOC finalizes assessment plan at December meeting – December 6

6. DISCUSSION ITEM: Proposed Process for Expanding the Transfer Credit Framework

- There are currently four Standards subcommittees (English & Public Speaking, Math & Natural Sciences, Social & Behavioral Sciences, Arts & Humanities) that review courses for the Framework. See Proposed Flow Chart of process.
- Will require a vote to approve this process
- There is already a list of titles suggested for addition to the Framework, many as a result of the articulation agreements.
- TAOC members should submit other course titles to Julie Kane at PDE. She will in turn provide a list of titles to each subcommittee for consideration. Subcommittees will then

recommend additional course titles to TAOC. TAOC will vote to approve or reject the titles. If approved, the titles will be added to the Framework and institutions will be able to propose similar courses via CEMC to the subcommittees for review.

- If you have anything on this matter, call or email Julie Kane.
- Need to take into consideration that not all colleges have a certain course. This is why it's critical to get your catalogs submitted to AcademyOne.
- May need to broaden the Framework standards/categories to include more course titles that colleges consider to be foundational or fit into general education requirements.
- Don't want students held back because of the Framework. Likewise, we don't want to have a program out of compliance because of the Framework.
- When the Framework became optional in the Agreements, not everyone took Framework requirements out of their Agreements. This is now causing this problem, but only for those Agreements that specifically require the Framework.
- The Agreements that still require the Framework. Can we have those PACs amend their agreements? (There is an amendment process that could be used to this end.)
- Mary Francis Archey and Tom Gregory suggested TAOC first collect suggested course titles from TAOC members and identify barriers to compliance (based on the verification process previously discussed). Then, based on those findings, TAOC can determine the appropriate next steps re: amending Agreements.

7. DISCUSSION ITEM: TAOC Goals for AY2012-13

- Julie asked what TAOC wanted or needed to accomplish by 12/2012? By 5/2013? By 8/2014? The TAOC Steering Committee will take responses under advisement and recommend a list of priorities.
 - Expanding Framework, Assessment plan by 12/12
 - Approve Agreements by May 2013
 - Invite additional opt-in institutions to join – there have been inquiries – Expanding TAOC membership
 - Status of State-Relateds? Lincoln, PCT are the only ones fully participating; Pitt, Temple, PennState have to ID Framework courses they'll accept, but legislation is limited on this
 - Where are we on publicity & promotion of P2P? Julie is working with AcademyOne on this, suggestions/ideas welcome how to get info to advisors/faculty/students – South Carolina has some great tutorials; LCCC considered icon in their catalog beside the courses that would transfer

8. New Business

Julie has received several calls concerning the impact of statewide articulation on Institution-to-Institution Articulation Agreements. For clarification, statewide articulation does not prohibit institutions from entering into additional articulation agreements with specific institutions. However, institutions should be clear on the purpose of institution-to-institution agreements and make sure that such agreements do not conflict with legislation or TAOC policy.

9. Next meeting: Thursday, October 25, 2012 at 10AM-12:30PM

Meeting Attendees:

Institution	Attendee	Location
Bloomsburg University of Pennsylvania	Ira Blake	DUC
Bucks County Community College	Barbara Ford	MCCC
California University of Pennsylvania	Terrie Green	Phone
Carlow University	Karyn Sproles	CCBC
Carlow University	Jean Berkeley	CCBC
Cheyney University of Pennsylvania	Brenda Shields	Phone
Clarion University	Ronald Nowaczyk	Phone
Community College of Allegheny County	Mary Frances Archey	CCBC
Community College of Allegheny County	Frances Dice	CCBC
Community College of Beaver County	Melissa Denardo	CCBC
Community College of Philadelphia	Judith Gay	MCCC
Community College of Philadelphia	Susan Tobia	MCCC
Delaware County Community College	Grant Snyder	MCCC
East Stroudsburg University of Pennsylvania	Yun Kim	Phone
Edinboro University of Pennsylvania	Mike Hannan	DUC
Harrisburg Area Community College	Cindy Doherty	DUC
Indiana University of Pennsylvania	Bill Sands	IUP
Indiana University of Pennsylvania	Inno Onwueme	IUP
Kutztown University of Pennsylvania	Emily Wagner	DUC
Kutztown University of Pennsylvania	Carole Wells	DUC
Lackawanna College	Erica Barone Pricci	DUC
Lehigh Carbon Community College	Tom Leamer	DUC
Lehigh Carbon Community College	Virginia Mihalik	DUC
Lock Haven University of Pennsylvania	Jill Mitchley	DUC
Luzerne County Community College	Dana Clark	DUC
Mansfield University of Pennsylvania	Peter Keller	Phone
Millersville University of Pennsylvania	Robert Smith	DUC
Montgomery County Community College	Victoria L. Bastecki-Perez	MCCC
Montgomery County Community College	Michael Rivera	MCCC
Montgomery County Community College	Joan Bettinger	MCCC
Northampton Community College	Jeffrey Focht	Phone
Northampton Community College	Mark Henry	Phone
PA Commission for Community Colleges	Diane Bosak	DUC
PDE	Julie Rau	DUC
PDE	Julie Kane	DUC
Penn State U	Annette Fetterolf	DUC
Pennsylvania College of Technology	Thomas Gregory	DUC
Pennsylvania Department of Education	Julie Kane	DUC
Pennsylvania Highlands Community College	Edward (Ted) Nichols	IUP
Reading Area Community College	Kevin McGovern	MCCC
Saint Francis University	Pete Skoner	IUP
Shippensburg University	Tracy Schoolcraft	DUC
Temple University	Michele O'Connor	MCCC
University of Pittsburgh	Juan Manfredi	CCBC
West Chester University of Pennsylvania	Dawn Renta	MCCC
West Chester University of Pennsylvania	Karissa Myers	MCCC
West Chester University of Pennsylvania	Linda Lamwers	DUC
Westmoreland County Community College	Robert Wright	CCBC

Appendix A: *Proposed* Process for Expanding the Transfer Framework

